

Code of Conduct and Discipline



The *Summer@Eastman* Programs (each a “Program”) at the *Eastman School of Music* (hereafter “School”) create a living and learning experience designed to challenge high-achieving high school students. Participating in this unique experience, however, carries some responsibilities. As members of the learning community, program participants (hereafter “Students”) are expected to meet the challenges of the rigorous academic program and participate with enthusiasm in community activities. It is also expected that personal integrity, respect for the rights of others, and a positive attitude will enable Students to maintain the highest standards.

This Code of Conduct is intended to promote group cohesiveness and foster an environment conducive to the achievement of the Program’s goals. If a Student is unsure what this Code or any policy means, he or she has the obligation to ask.

Compliance with this Code of Conduct is required of all Students. Failure to comply may, at the discretion of the School, result in dismissal from the program. In the event of a significant violation, the Student’s parent or guardian will be contacted.

RESPECT OF OTHERS

Program participants shall be respectful of the *Eastman School of Music* community, which includes people with diverse backgrounds and beliefs. Conduct that is disrespectful or demeaning to others, including but not limited to verbal or physical harassment, will not be tolerated.

PROHIBITED ACTIVITIES

The following actions are prohibited during any part of the Program (including field trips and transportation as well as on the School campus):

- Possession, use, distribution, or being in the presence of alcohol or illegal drugs is not permitted
- Misuse of prescription drugs
- Use of tobacco products
- Possession or use of weapons (including--but not limited to--firearms, fireworks or other explosive materials, knives, or other items intended or commonly used to inflict harm) -- any weapon found will be confiscated.
- Disorderly Conduct (including but not limited to):
 - Fighting, including hitting or pushing another person, either as an aggressor or in response to actions of another.
 - Behavior that is otherwise reckless, disruptive, or dangerous to person or property.
 - Verbal or physical harassment of others including, but not limited to, bullying, cyberbullying and playing pranks or practical jokes, including via electronics.

- Misuse, damage to, or theft of School property. Students will be liable for damage to *Eastman School of Music and Keuka College* property. The use of tape and the driving of nails, screws, or tacks into walls or furniture is prohibited. No furniture may be moved out of the assigned quarters, and no equipment (other than occasional pieces such as bookcases, table, lamp) may be added without permission. Housing is limited to registered students only.
- Tampering with or misusing fire or emergency equipment.
- Use of a camera, cell phone or other video or audio recording device in spaces where privacy is expected, such as restrooms, showers, locker rooms and bedrooms being used by others.
- Failure to comply with the reasonable request of a *Eastman School of Music* official.
- Interaction of a sexual nature or sexually suggestive manner with any other person.
- Traveling outside the designated campus area boundary or leaving campus without permission or supervision.
- Allowing non-residential visitors into students' rooms.

RESPONSIBILITY FOR DAMAGES

Students and parents may be held financially responsible for any damage to or loss of School property caused by Students.

CELL PHONE USE

While Students may carry their cell phones, the phones should remain off during class time and should not be visible, unless otherwise instructed by Summer@Eastman faculty. We reserve the right to take a student's phone if the student is asked to put it away and refuses. The cell phone will be returned to the student at the end of class. Repeated violations may result in dismissal from the Program.

ATTENDANCE POLICY

Coming to class is a very important part of the Program, and it will be difficult to understand the academic material without attending every class. Classes should only be missed in the case of an emergency or illness. If this is the case, please contact the instructor and Residential Life as soon as possible via email or phone.

PLAGIARISM POLICY

As members of an academic community, students assume certain responsibilities. One of these responsibilities is to engage in honest academic work. Academic dishonesty may include plagiarism (misrepresenting someone else's work as one's own), copying the academic work of a fellow student, or collaborating with another student unless permitted by the instructor. These are serious violations of the trust upon which an academic community depends. Academic dishonesty may lead to dismissal from the Program.

STUDENT PLEDGE

I agree to attend all scheduled classes/coachings/lessons, participate in all events, and to abide by the rules and regulations given in this form and in supplemental materials, if applicable. I have read and understand this Code of Conduct.

I understand that if I do not comply with the Code of Conduct I may be dismissed from the Program. I understand that all fees must be paid prior to the beginning of instruction and that no deduction or refunds will be made for late arrival, early departure or expulsion. If dismissed from the Program, I will remain in a designated area until pickup or departure from the Eastman Campus.

SIGNATURES

Your signatures below indicate that you have read and understand the information outlined above.

Student name (print)

Program attending

Student signature

____/____/____
Date

PARENT PLEDGE *(for students under 18)*

I hereby permit Student to attend the *Summer@Eastman* Programs and to be governed by Code of Conduct and any other applicable School rules. I have discussed with Student the Code of Conduct and the need to obey all rules, regulations, and instructions of *Summer@Eastman* Programs personnel. I understand that Student's failure to obey the above may result in his/her dismissal from the Program. I also understand that all fees must be paid prior to the beginning of instruction and that no deduction or refunds will be made for late arrival, early departure or expulsion. If dismissed from the Program, I understand that Student will remain in a designated area until pickup or departure from the Eastman Campus, which should occur within 48 hours of the phone call made by the Program Director to the Student's parent or guardian.

Parent/Guardian name (print)

Parent/Guardian signature

____/____/____
Date

PLEASE SEND COMPLETED FORMS TO:**Summer@Eastman Office**

Eastman School of Music
26 Gibbs Street, Box 36
Rochester, NY 14604
Phone: (585) 274-1074

FAX: [\(585\) 274-1089](tel:(585)274-1089)

Email: summer@esm.rochester.edu



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SCHOOL OF MUSIC
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